

PEACE UNITED CHURCH OF CHRIST

900 High Street, Santa Cruz, CA 95060 • www.PeaceUnited.org • Tel 831-426-2010

JOB TITLE: Audio-Visual Coordinator

REPORTS TO: Pastor

TIME COMMITMENT: 4-5 hours per week, concentrated on Sundays

Reporting to the church's pastor and supported by a crew of volunteers, the Audio-Visual Coordinator will manage our sanctuary sound system and the video live streaming of worship services on Sunday mornings. Peace United Church employs a variety of styles and voices in its worship services, changing from week to week, so the Audio-Visual Coordinator should expect at least one hour of preparation and set-up for each Sunday.

ESSENTIAL FUNCTIONS

- Operate sound system
 - Midas M32 digital console
 - Audio-Technica wireless mics
 - Bose automix system
- Operate video system
 - Mevo cameras, Mevo multicam app and Mevo mic app, all hosted on Ipad
- Master basic network with mix of wi-fi and ethernet connected devices
- Read and follow current procedures manual and update/edit as necessary
- Livestream video through Vimeo
- Maintain production standards and regularly update devices and procedures
- Troubleshoot problems and failures across the system
- Train volunteers and organize volunteer schedule

ADDITIONAL COMPETENCIES

- Ability to share information through Google Drive and Google Docs
- Ability to work respectfully and collegially with AV crew volunteers and church staff

ADDITIONAL REQUIREMENTS

- Related experience, either in a paid or volunteer position
- Satisfactory completion of criminal background check
- Familiarity with the Google suite of management tools, preferred
- Valid driver's license